



COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY

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JAMES F. STAHL
Chief Engineer and General Manager

September 2, 2004

File: 31-150.13.10

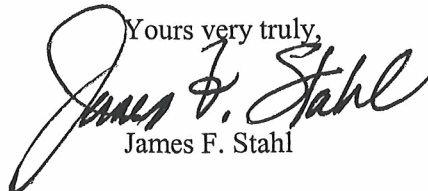
Boards of Directors
County Sanitation Districts
Nos. 27 and 35 of Los Angeles County

Directors:

The consolidated agenda includes the following items for the regular meetings of the Boards of Directors of the Districts meeting Tuesday, September 14, 2004.

1. Approval of Minutes. Copies of the minutes have been provided to each of the Directors.
2. Approval of Departmental Invoices. A departmental invoice is an internal document that transfers each District's proportionate share of expenditures made by District No. 2, the administrative District, on behalf of the participating Districts in accordance with authority granted through joint agreements. During the month, charges are made to a clearing account which is administered by District No. 2 and then are distributed at month end according to said agreements.
3. Authorize Chief Engineer and General Manager to accept certain interests in real property on behalf of Districts. In conducting the District's business, various real property interests, such as easements, licenses, occupational rights-of-way, entry permits, etc., are routinely obtained from landowners. Currently, the Chief Engineer and General Manager, or his designee, is authorized to accept them and indemnify the grantors on behalf of the District from any damages resulting from the District's activities on their property only if they are granted gratuitously. It is being recommended that the Board authorize the Chief Engineer and General Manager, or his designee, to accept these and similar real property interests at a cost not to exceed \$5,000 upon his determination that such actions are in the best interests of the affected District. Delegating this authority will eliminate unnecessary delay and will enable staff to complete the transaction in a timely manner in those cases which involve moderate compensation.

Yours very truly,


James F. Stahl

JFS:MAH:kc

Enclosures

cc: B. Richard Marsh
Paul Novak
Norm Hickling
Executive Office (8 copies, one for PRESS with minutes of 6/8/2004 meetings attached)

Notice and Agenda

REGULAR MEETING — BOARD OF DIRECTORS — COUNTY SANITATION DISTRICTS
NOS. 27 AND 35

To be held in the HEARING ROOM
OF THE BOARD OF SUPERVISORS
Kenneth Hahn Hall of Administration, Los Angeles, California

TUESDAY	September 14, 2004	At 9:30 A.M.
ANTONOVICH	BRATHWAITE BURKE	KNABE
	(Chairperson)	MOLINA
		YAROSLAVSKY

1. Recommendation: Approve minutes of the regular meetings held June 8, 2004 (both Districts).
2. Recommendation: Approve departmental invoices as follows:

	<u>May</u>	<u>June</u>	<u>July</u>
District 27 (3)	\$4,016.33	\$1,913.66	\$2,664.39
District 35 (5)	161.75	176.48	181.07

3. Recommendation: Authorize Chief Engineer and General Manager, or his designee, to accept easements, licenses, occupational rights-of-way, entry permits, and similar interests in real property at a cost not to exceed \$5,000 upon his determination that such actions are in the best interests of the District (both Districts).

Adjourn

DISTS. 27 AND 35

SEPTEMBER 14, 2004

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 05/31/04

To: County Sanitation District No. 27
(Org. Receiving Services)

Date Service Accrued: May. 31, 2004

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Jun. 17, 2004

DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 3,997.97
Joint Administration - Capital	18.36

Total of all charges	<u><u>\$ 4,016.33</u></u>
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Recap 077

Document No. 368

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 05/31/04

To: County Sanitation District No. 35
(Org. Receiving Services)

Date Service Accrued: May. 31, 2004

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Jun. 17, 2004

DESCRIPTION

District No. 35 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 143.14
Joint Administration - Capital	18.61

Total of all charges	<u><u>\$ 161.75</u></u>
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Recap 077

Document No. 374

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 06/30/04

To: County Sanitation District No. 27
(Org. Receiving Services)

Date Service Accrued: Jun. 30, 2004

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Jul. 20, 2004

DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 1,900.76
Joint Administration - Capital	12.90

Total of all charges	<u><u>\$ 1,913.66</u></u>
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Recap 084

Document No. 19

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 06/30/04

To: County Sanitation District No. 35
(Org. Receiving Services)

Date Service Accrued: Jun. 30, 2004

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Jul. 20, 2004

DESCRIPTION

District No. 35 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 163.43
Joint Administration - Capital	13.05

Total of all charges	<u><u>\$ 176.48</u></u>
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Recap 084

Document No. 25

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 07/31/04

To: County Sanitation District No. 27
(Org. Receiving Services)

Date Service Accrued: Jul. 31, 2004

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Aug. 17, 2004

DESCRIPTION

District No. 27 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 2,657.05
Joint Administration - Capital	7.34

Total of all charges	<u><u>\$ 2,664.39</u></u>
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Recap 007

Document No. 58

Date Board Approved: _____

COUNTY SANITATION DISTRICTS OF LOS ANGELES COUNTY
DEPARTMENTAL INVOICE
FOR THE MONTH ENDED 07/31/04

To: County Sanitation District No. 35
(Org. Receiving Services)

Date Service Accrued: Jul. 31, 2004

From: County Sanitation District No. 2
(Org. Providing Services)

Date Prepared: Aug. 17, 2004

DESCRIPTION

District No. 35 share of expenditures made by District No. 2, the administrative District, in accordance with the authority granted through the approved annual budget and applicable Joint Powers Agreement:

DEBIT:

Operation & Maintenance	\$ 173.71
Joint Administration - Capital	7.36

Total of all charges	<u>\$ 181.07</u>
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Recap 007

Document No. 64

Date Board Approved: _____